



720 Dawn Avenue  
Thief River Falls, MN 56701  
218.681.7299

**APPLICATION FOR EMPLOYMENT**

All applicants will be considered for employment without regard to race, religion, color, sex, national origin, age, marital or veteran status, medical condition or handicap, or any other status protected by law. We are an Equal Opportunity employer.

**PERSONAL** (Please Print) Date \_\_\_\_\_

Name \_\_\_\_\_ Social Security # \_\_\_\_\_  
*Last First Middle*

Address \_\_\_\_\_  
*Street City State Zip*

Telephone No. \_\_\_\_\_ Referred By:  Our Advt.  Emp. Agency  Friend or Relative  No One

Are you over 18 years of age?  Yes  No *If NO, a work permit will be required.*

Are you legally eligible for permanent employment in the United States? \_\_\_\_\_ *(if hired, verification will be required by law).*

Position(s) applied for \_\_\_\_\_  Full Time  Part Time

If part time, check days/hours available:  Mon. \_\_\_\_\_ to \_\_\_\_\_ ;  Tues. \_\_\_\_\_ to \_\_\_\_\_ ;  Wed. \_\_\_\_\_ to \_\_\_\_\_ ;  
*AM PM AM PM AM PM*

Thurs. \_\_\_\_\_ to \_\_\_\_\_ ;  Fri. \_\_\_\_\_ to \_\_\_\_\_ ;  Sat. \_\_\_\_\_ to \_\_\_\_\_ ;  Sun. \_\_\_\_\_ to \_\_\_\_\_ .  
*AM PM AM PM AM PM AM PM*

Date you are available to start work: \_\_\_ / \_\_\_ / \_\_\_ . Salary or Wages desired: \$ \_\_\_\_\_  Hour  Week

Have you worked for us before? \_\_\_\_\_ If YES, when? \_\_\_\_\_ Position \_\_\_\_\_

Indicate special qualifications or skills \_\_\_\_\_

<b>EDUCATION</b>	COURSE OF STUDY	YEARS COMPLETED	DID YOU GRADUATE?
NAME & LOCATION OF SCHOOL			
ELEMENTARY			
HIGH SCHOOL			
COLLEGE	Major _____ Degree _____		
OTHER			

Are you employed at the present time?  Yes  No If hired, will you work overtime if required?  Yes  No

Have you ever been bonded in prior employment? \_\_\_\_\_ If YES, list name(s) of employer(s). \_\_\_\_\_

Have you ever been convicted of a crime (excluding misdemeanors and traffic offenses)? \_\_\_\_\_ If YES, list convictions:  
*(A conviction does not necessarily disqualify an applicant for the position being applied for).*

**PRIOR EMPLOYMENT**

(Start with most recent employer)

Employer	Phone ( )	From	To
Address City, State, Zip		Position	
Duties		Supervisor's Name	
		Starting Salary/Wages	
Reason for leaving		Final Salary/Wages	
Employer	Phone ( )	From	To
Address City, State, Zip		Position	
Duties		Supervisor's Name	
		Starting Salary/Wages	
Reason for leaving		Final Salary/Wages	
Employer	Phone ( )	From	To
Address City, State, Zip		Position	
Duties		Supervisor's Name	
		Starting Salary/Wages	
Reason for leaving		Final Salary/Wages	

**MILITARY SERVICE**

BRANCH OF SERVICE	FROM	TO	RANK & DUTIES	DATE DISCHARGED

**PERSONAL REFERENCES**

NAME	ADDRESS	YEARS KNOWN	TELEPHONE

*The above information is true and complete to the best of my knowledge. Should I be employed by the Company, any misrepresentation or false statement contained herein may be considered cause for possible dismissal. The Company has my permission to obtain all necessary information from the references I have listed, or any other sources, concerning my prior employment, personal history or credit standing and I release all parties from any possible damages resulting from disclosing such information with or without prior written notice to me. I reserve the right to know the names and addresses of any investigative agencies used in order that I may learn the information contained in any reports furnished to the Company.*

*I understand this application does not constitute an employment contract of any kind. Should I be employed by the Company, I may resign such employment at any time at my discretion with or without prior notice and the Company may terminate my employment at any time at their discretion, with or without cause and with or without prior notice.*

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

<b>SUMMARY OF INTERVIEW:</b> _____	
_____	
_____	
Accepted for employment:	<input type="checkbox"/> Yes <input type="checkbox"/> No Position: _____
Starting Rate \$ _____ per	<input type="checkbox"/> Hour <input type="checkbox"/> Week Scheduled to start work: ___ / ___ / ___
Interviewed By: _____	Date: ___ / ___ / ___
Approved By: _____	Date: ___ / ___ / ___